

## **NOTECARD REQUIREMENTS**

- \* two notecards must be direct quotes
- \* two notecards must be summaries
- \* two notecards must be paraphrases
- \* you need to use each source at least once!
  - 2 database articles
  - 1 internet article
  - other database or internet articles above the minimum requirement are great!

**GUIDELINE**

**SOURCE NUMBER**

Strategies for Addiciton

2

**NOTE**

Because having access to an addiction is a big concern, a good first step in conquering your cat addiction is to physically separate yourself away from the feline (Smith 3).

**PARENTHETICAL CITATION**

## PARENTHETICAL CITATION

Each time you use information from your sources in your paper, you must provide a parenthetical citation indicating which source that information came from

### Format:

Enclose a brief reference to the source in parentheses at the end of the sentence. The reference usually consists of an author's last name and page number.

*Because having access to an addiction is a big concern, a good first step in conquering your cat addiction is to physically separate yourself away from the feline (Smith 3).*

**Note: every source will have a page number!**

**\* You will use the physical page number of the printed out internet article as your page number!**

**What if there is no author?**

*Because having access to an addiction is a big concern, a good first step in conquering your cat addiction is to physically separate yourself away from the feline ("Cat Addicts" 3).*

**What if the title of the article is really long?**

**"American Cat Addiction: Conquering the Fear"**

*Because having access to an addiction is a big concern, a good first step in conquering your cat addiction is to physically separate yourself away from the feline ("American Cat" 3).*

### 3 BASIC TYPES OF NOTES

#### 1) Direct Quotation

- repeats the **words** of a source exactly
- **quotation marks** are used around the quoted material
- quotes should be **short** and should be something you can not say **better** yourself.
- only **10%** of your paper should be other people's words.

#### 2) Summary

- condenses **main ideas** expressed in a source
- says the same thing, but in **fewer** and **different** words.
- is over **large chunks** of text
- will be in **bullet-point** format
- does not need to be in complete **sentences**

### 3) **Paraphrase**

- your own **rendition** of essential information and ideas expressed by **someone else**, presented in a **new** form.
- a more **detailed** restatement than a summary, which focuses on main ideas.
- paraphrases are usually over **3-10** sentences of text (a **paragraph**)
- will make up the **bulk** of your research paper information

## PARAPHRASE

### Strategies for Addiciton

2

**Because having access to an addiction is a big concern, a good first step in conquering your cat addiction is to physically separate yourself away from the feline (Smith 3).**

**DIRECT QUOTE**

Strategies for Addiciton

2

**Physically separating oneself away from the cat** is "imperative **[because]** it allows for the **dark cloud of addiction to be lifted**" (Smith 3).

red = your own words

black = quote from source

green = word(s) you added in

blue = what makes the sentence "quotable"

## **SUMMARY**

### **Strategies for Addiciton**

**3**

**Important to do:**

- \* physically separate oneself**
- \* limit play time**
- \* do not allow the cat to sleep with you**
- \* do not eat the cat's food**

**(Smith 3)**

### **Main ideas from original source:**

- \* do not come into contact with the cat**
- \* reduce playful interaction**
- \* close your bedroom door**
- \* refrain from consuming cat food**



## 5 Steps to Effective Paraphrasing

- 1) Reread the original passage until you understand its full meaning.
- 2) Set the original aside, and write your paraphrase on your notecard.
- 3) Check your rendition with the original to make sure that your version accurately expresses all the essential information in a new form.
- 4) If it is still too similar, replace words with synonyms.
- 5) Use quotation marks to identify any unique term or phraseology you have borrowed exactly from the source.

**Original Passage:**

**Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final research paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.**

### Original Passage:

Students **frequently** overuse direct quotation **in taking notes**, and **as a result** they overuse quotations in the final research paper. Probably only about 10% of your final **manuscript** should **appear as** directly quoted matter. Therefore, you should strive to limit the amount of exact **transcribing** of source materials while taking notes.

### Attempt to Paraphrase (still plagiarized):

Students **often** overuse direct quotations **when they take notes**, **resulting** in too many of them in the final research paper. In fact, probably only about 10% of the final **copy** should **consist of** directly quoted material. So, it is important to limit the amount of source material **copied** while taking notes.

### Original Passage:

Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final research paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.

### Plagiarized Version:

Students often overuse direct quotations when they take notes, resulting in too many of them in the final research paper. In fact, probably only about 10% of the final copy should consist of directly quoted material. So, it is important to limit the amount of source material copied while taking notes.

### Original Passage:

Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final research paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.

### Paraphrased Version:

In research papers, students often quote excessively, failing to keep quoted material down to a desirable level-- 10% or less. Since the problem usually originates during note taking, it is essential to minimize the material recorded verbatim.